

## 1 Download the CardValet App and Register Your Cards

Download the CardValet application from the Apple® app store or Google play™

**Open the app, and select New User**

**Enter your 16-digit card number**

**Enter additional card details as requested**

**Validate your identity in one of three ways**

- Email verification**  
A temporary security code will be sent to the email address on record. Retrieve and enter the security code.
- Last four digits of your SSN**  
If no email address is on record but an SSN is, enter the last 4 digits of your SSN.
- Conduct a PIN transaction**  
If neither an email address nor SSN is on record, you will be instructed to conduct an ATM or PIN-based POS transaction. Enter the transaction amount.

**Create your username and password**

**You are ready to log in**

## 2 Turn Your Card On or Off; Set Controls or Alerts; View Balances and Card Transactions

Select a card from the CardValet home screen and you are ready to begin

**Access Card Details**

**Turn your card on or off**

**Set Control Preferences**

**Set Alert Preferences**

**Review Transactions**

Date	Merchant	Amount
Nov 03, 2015	Sears	\$12.00
	Spiritridge Elem	\$10.50
	Sears	\$18.00

**Access Account Details**

Checking x 9802  
Active

**\$263.25**  
Current Balance

**\$263.25**  
Available Balance

Last Update Nov 03, 2015 8:25 AM

- Low Balance Alert
- Recent Transactions